



PROGRAMME DESCRIPTION

Our program, Diploma in Accounting is intended for those, who wish to acquire this degree within a short period of time and desire to work in the accounting industry. This program will also provide the students, practical training in the accounting discipline, leading to careers in the professional field of accounting. The program is offered in Open and Distance Learning Mode (ODL).

PROGRAMME AIM

This program has been specially designed for employees, who are required to perform accounting duties such as, introducing and maintaining accounting systems, preparing business performance reports, preparing financial statements, maintaining internal control systems and preparing management accounting reports.

PROGRAMME DURATION

Minimum Duration: 30 Months.

CAREER OPPORTUNITIES

Professionals of Diploma in Biotechnology can work as a:

- Accountant
- Assistant Accountant
- Administration Manager
- Office Manager
- Budget Officer
- Senior Financial Clerk

Call us :

1 300 880 111 (Malaysia)

+603 78063478 (International)

Web : www.lincoln.edu.my

E-mail : info@lincoln.edu.my

INTAKE AND ENTRY REQUIREMENTS

Intake: March, July, November

Entry Requirements:

- Meet the minimum requirements of the MQA Program Standard / professional body requirements / recommendations for student recruitment during that period; or
- Other qualifications recognized by the Government.

Any changes to the Program Standard / MQA professional requirements / recommendations will apply to new cohort students only.

Implementation of the eligibility requirements in accordance with the MQA Professional Program / Professional Body Requirements / Recommendations is applicable in accordance with the provisions set forth in the Malaysian Qualifications Agency circular (MQA) when enforcing the application of MQA Professional Program / Professional Body Requirements / Recommendations.

LIST OF COURSE/MODULE OFFERED IN THE PROGRAMME

| Sl. No. | Subject Name |
|---|--|
| 1. | English 1 |
| 2. | Human Resource Management |
| 3. | Introduction to Accounting |
| Elective (Choose any one module from the following): | |
| 4. | Malaysian Studies 2 - Local Students |
| 5. | Malay Language Communication 2- International Students |
| 6. | Fundamental of Computer Principles & Programming |
| 7. | Business Mathematics |
| 8. | English 2 |
| 9. | Financial Accounting 1 |
| 10. | Fundamental of Finance |
| 11. | Cost Accounting |
| 12. | Creative Problem Solving |
| 13. | Business Statistics |
| 14. | English for Professional Purposes |
| 15. | Financial Accounting 2 |

| Sl. No. | Subject Name |
|---------|--------------------------------|
| 16. | Constitution and Community |
| 17. | Business Ethics |
| 18. | Business Law |
| 19. | Audit I |
| 20. | Taxation I |
| 21. | Management Accounting |
| 22. | Co-Curriculum |
| 23. | Company Law |
| 24. | Macroeconomics |
| 25. | Financial Accounting 3 |
| 26. | Taxation II |
| 27. | Audit II |
| 28. | Industrial Training |
| 29. | Computerized Accounting System |
| 30. | Financial Accounting 4 |
| 31. | Microeconomics |
| 32. | Money & Banking |

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